

# **ACADEMIC COUNCIL**

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Meeting Minutes  
December 13, 2002

TIME: 1:00 P.M. to 2:30 P.M.  
PLACE: Human Resources Training Room

## **AGENDA**

1. Review and adoption of 12/13/02 Agenda
2. New Business
3. Old Business
4. Other Issues
5. Items for the next meeting's agenda

## **MINUTES**

The meeting was called to order at 1:15 P.M. in the Human Resources Training Room. Members present were Lynda Rowe, Rik Villegas, Danny Wyatt, Larry Oney, Sallie Sablan, Lois Gage, Jerome Jerome, and Eric Plinske. Lourdes Villazon was present as recorder.

### **1. Review and adoption of Agenda for today's meeting:**

Action # 1: It was moved, seconded, and unanimously approved to accept the Agenda as presented.

### **2. New Business**

#### **A. SP 01 "Elementary Spanish I"**

Action # 2: It was moved, seconded and unanimously approved to recommend the Curriculum Action Request/Course Guide for **SP 101 "Elementary Spanish I"**.

#### **B. IDP for A.A.S. in Audio/Video Production**

Eric Plinske, Director of the Small Business Development Center, presented the IDP for A.A.S. in Audio/Video Production.

Action #3: It was moved, seconded, and unanimously approved to recommend the IDP for the A.A.S. in Audio/Video Production.

### **3. Old Business**

None

### **4. Other Issues**

Concern was raised regarding the membership of the Academic Council. According to the Administrative Procedure of the Academic Council, there shall be one nonvoting and five voting members. At the present time there are eight members. Sallie Sablan was asked to investigate this matter.

Sallie Sablan was nominated and seconded to be Interim Chair until a new chairperson is elected.

**5. Items for next Agenda:**

- The next meeting, scheduled for January 3, 2003, will include course guides for JA103 and CA102, and discussion on the BOR procedure for the Academic Council.

The meeting adjourned at 2:05 P.M.